



OFFICIAL RESPONSES TO VENDOR QUESTIONS
RFP-2017-DCYF-03-State

No.	Question	Answer
1.	<p>Section 2.1 New Hampshire DHHS State Youth Treatment – Planning, second paragraph:</p> <p>a) Does the first sentence of this paragraph refer to the work of the newly formed SYT-P Interagency Council and other work generated by the SYT-P grant, NH Children’s Behavioral Health Collaborative, the 1115 Waiver, and the priorities of the Public Health Networks to address SUD/COD?</p> <p>b) Are there additional initiatives that should be considered when submitting a proposal for this RFP?</p>	<p>a) Yes. SYT-P plans to build on existing initiatives taking place statewide, including the work of the SYT-P Interagency Council, the NH Children’s Behavioral Health Collaborative, the 1115 waiver and the priorities of the Public Health Networks.</p> <p>b) Yes. Another initiative to consider is the Screening Brief Intervention and Referral to Treatment (SBIRT) initiative.</p>
2.	<p>Question 10</p> <p>a) What does the State have in mind in terms of evaluation?</p> <p>b) Does the State want a proposed evaluation plan/method for both the planning and implementation</p>	<p>a) The vendor must take primary responsibility for collecting, managing, and analyzing data and reporting on the required performance measures. Evaluation will include quantitative and qualitative data collection measures. See Table 9 below regarding required performance measures and sample measurement/tracking tools. The overall objective of the evaluation process is to ensure the plan is comprehensive and is meeting the needs of the</p>



**New Hampshire Department of Health & Human Services
Workforce Development Plan for SYT-P**

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	phase of the work?	<div>target population.</div> <div><table><tr><th colspan="4">Table 9: Data Collection Methods</th></tr><tr><th>Performance Measure</th><th>Measurement or Tracking Tool</th><th>Administration Timing</th><th>Staff Responsible</th></tr><tr><td>Participation in the Collaborative and Subcommittee meetings/planning process. Progress in activities, action steps, changes to any activities, and outcomes</td><td>Collaborative and Subcommittee member and meeting log</td><td>Ongoing at each meeting</td><td>Evaluator</td></tr><tr><td>Infrastructure Development Measures</td><td>Infrastructures Measures Database</td><td>Ongoing</td><td>Evaluator</td></tr><tr><td>Process and outcome measures</td><td>Member Survey</td><td>Quarterly</td><td>Evaluator</td></tr><tr><td>Satisfaction with Trainings</td><td>CSAT Training Satisfaction Survey</td><td>At every training and 30 days after the training</td><td>Evaluator</td></tr><tr><td>Extent of sustained efforts and outcomes</td><td>Member 6-month follow up survey</td><td>Six months after the completion of the strategic planning</td><td>Evaluator</td></tr></table></div> <div>b) Yes.</div>	Table 9: Data Collection Methods				Performance Measure	Measurement or Tracking Tool	Administration Timing	Staff Responsible	Participation in the Collaborative and Subcommittee meetings/planning process. Progress in activities, action steps, changes to any activities, and outcomes	Collaborative and Subcommittee member and meeting log	Ongoing at each meeting	Evaluator	Infrastructure Development Measures	Infrastructures Measures Database	Ongoing	Evaluator	Process and outcome measures	Member Survey	Quarterly	Evaluator	Satisfaction with Trainings	CSAT Training Satisfaction Survey	At every training and 30 days after the training	Evaluator	Extent of sustained efforts and outcomes	Member 6-month follow up survey	Six months after the completion of the strategic planning	Evaluator
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3.	Section 3.3.2 Is the due date in this section correct? If not, please provide the correct due date for the annual report.	Yes. August 31, 2016 is the due date for the annual report. Please note this date is based off of the date in which the grant was awarded to DHHS. This report is required by SAMHSA and will identify progress made by the vendor from the date the Workforce Development contract is awarded by DHHS.
4.	Section 7.1.2 a) Are the requirements for line spacing? b) Is there a font preference? c) Are there any limits of the number of pages or similar restrictions on length?	a) No. b) No. c) No.